

1. FUNCTIONS

The Plymouth Children and Young People's Partnership is established as a sub-committee of the Health and Wellbeing Board under section 102 of the Local Government Act 1972 to advise the Board on any matters relating to the discharge of their functions and represent the voice of the child.

2. RESPONSIBILITIES OF HEALTH AND WELLBEING BOARD

2.1 The Plymouth Children and Young People's Partnership will oversee delivery of services for children and young people in the city and will champion children and families' needs on a broader citywide platform. Delivery of services will be driven within organisations and through delivery partnerships. The Plymouth Children and Young People's Partnership will -

- Create and develop an agreed vision and priorities that will promote partnership working along cooperative principles and link to other strategic boards
- Create clear lines of accountability between the partnership and sub groups (some virtual) that will provide robust support to deliver the priorities and present peer challenge.
- Oversee delivery of services for children and young people and through the Health and Wellbeing Board will ensure that partnerships in the city maintain an appropriate focus on children and young people and deliver excellent services for them.
- Champion the voice of children and young people and parents in service design and everything we promote.
- Provide leadership and accountability for the outcomes for children, young people and their families.
- Promote safeguarding as an overarching principle of delivery of all services to children and young people and respond to any issues raised from independent partnerships such as Plymouth Safeguarding Children's Board.

3. GENERAL

Membership

3.1 The Plymouth Children and Young People's Partnership will be comprised of:-

- The Cabinet Member for Children, Young People and Public Health
- Health and Wellbeing Board Lead Member for Children Young People (Chair)
- One representative of Plymouth Hospitals NHS Trust
- One representative of Plymouth Community Healthcare
- One representative of the NEW Devon Clinical Commissioning Group
- One representative of the Devon and Cornwall Police
- One representative of the Voluntary and Community sector
- One representative of Headteachers
- One representative of Further Education
- One parent representative

- One representative of Public Health
- 3.2 Reflecting the co-operative approach to engage with customers and other stakeholders over the city's key priorities, the Partnership will co-opt additional partners which it considers are most likely to be able to work together to deliver their vision.
- 3.3 The Partnership will act in accordance with the council constitution.

Meetings

- 3.4 The Plymouth Children and Young People's Partnership will meet four times per year which will be reviewed after 12 months. The date, time and venue of meetings will be fixed in advance by the Partnership and an annual schedule of meetings will be agreed by council. Additional meetings may be convened at the request of the Chair.

Voting

- 3.5 In principle, decisions and recommendations will be reached by consensus. In exceptional circumstances and where decisions cannot be reached by a consensus of opinion and/or there is a need to provide absolute clarity on the will of the partnership to the Board, voting will take place and decisions will be agreed by a simple majority of all members.

Where there are equal votes the Chair of the meeting will have the casting vote.

Declaration of Interests

- 3.6 Members of the Plymouth Children and Young People's Partnership will promote and support high standards of conduct and as such will be subject to the council's code of conduct. Members of the Board must, before the end of 28 days beginning with the day on which they become a member of the Board, notify the authority's monitoring officer of any disclosable pecuniary interests. Notification of changes to declared interests must be made to the authority's monitoring officer within 28 days of the change taking effect.

Quorum

- 3.7 A quorum of one third of all members will apply for meetings of the Plymouth Children and Young People's Partnership.

Access to Information/ Freedom of Information

- 3.8 Plymouth Children and Young People's Partnership meetings will be regarded as a sub-committee of the Health and Wellbeing Board for Access to Information Act purposes and meetings will be open to the press/public. Freedom of Information Act provisions shall apply to all business.

Papers

- 3.9 The agenda and supporting papers will be in a standard format and circulated at least five clear working days in advance of meetings. The minutes of recommendations made will be kept and circulated to partner organisations as soon as possible and will be published on the city council web site.